

Form – I

**UNIVERSITY SCIENCE INSTRUMENTATION CENTRE
SRI KRISHNADEVARAYA UNIVERSITY :: ANANTHAPURAM
INSTRUMENT SERVICES WORK ORDER FORM**

(Electronic / Mechanical / Analytical / Glass Blowing)

For University Department / Affiliated College

**To
The Head
University Science Instrumentation Centre (USIC)
Sri Krishnadevaraya University
Ananthapuramu – 515 003**

Sir,

Please arrange to Service / Construction & Fabricate the following Instruments / Experimental Kits / Provide Analytical Service in the University Science Instrumentation Centre (USIC).

- (a) Name of the Instrument / Experimental Kit :
- (b) A brief note on the Nature of the Trouble :
- (c) Spares / Materials Supplied :
- (d) Whether Instruction Manual / Circuit Diagram /
Sketch of the Kit enclosed :
- (e) Analytical Service Required, Samples Provided :

**Signature of the Staff Member
of the Department Concerned**

**Signature of the Head
of the Department Concerned**

(P.T.O)

**UNIVERSITY SCIENCE INSTRUMENTATION CENTRE
SRI KRISHNADEVARAYA UNIVERSITY :: ANANTHAPURAM
INSTRUMENT SERVICES WORK ORDER FORM**

**(Electronic / Mechanical / Analytical / Glass Blowing)
For University Department / Affiliated College**

For USIC Office use only

Work - Order No. :

Date:

(a) Nature of the Job :

(b) Job Assigned to :

(c) Spares / Materials used from USIC :

(d) Job Completed / Instrument in :
Working Condition / Instrument
Beyond Repairs

Signature of the Staff Member In-Charge

Signature of the Head : USIC

Receipt from the Requisitor

Received the Analytical / Instrument Service.

Received the Instrument / Experimental Kit after Service.

Date :

Signature of the Requisitor

Designation :
